



Parent Handbook

Find us on...



Welcome

This facility is designed to provide a safe, fun and stimulating environment for your companion.

This handbook is designed to familiarize you with our policies and procedures, as well as open the doors to constant communication about your dog's development.

Dog Day, Every Day! Promise

The needs of our guests and their parents will be our highest priority. First and foremost, we provide constant and alert supervision in a safe environment. The large indoor and outdoor play spaces provide for both high energy stimulation and quiet play. These play spaces also support socialization and individual activities.

When we are here...

Dog Day, Every Day! is open Monday through Friday from 6:30am- 7:00 pm, Saturday from 7:30am- 5:30pm. Daycare is closed on Sundays. We offer both, full and part- time services. Dog Day, Every Day! is closed for daycare on the following days to allow our employees to spend time with their families;

- New Years Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Eve
- Christmas Day

Take a Peek...

You may visit Dog Day, Every Day! at any time. Unannounced visits are encouraged and welcomed. You are also encouraged to speak with the administrator at any time.

Join the Pack...

Prior to enrollment in Dog Day, Every Day! parents must complete all enrollment forms, provide an up – to- date vaccination record showing they are current on Dhlpp, Bordetella, and Rabies, and call to schedule your dog's first day evaluation. We typically schedule these appointments early to ensure your dog is one of the first pack members to arrive. It is much less stressful for your dog to be here before the crowd and results in the other pack members being more accepting since he is in the play area before they arrive. Please plan on leaving your dog a minimum of 4-6 hours. During their evaluation their body language and interactions will be monitored closely. All guests must be non-aggressive towards other dogs and people.

Good Girl! Good Boy!..

Dog Day, Every Day! 's goal is to create a positive atmosphere by rewarding positive behavior. In the event of misconduct, physical punishment shall never be accepted. We will use assertive discipline, which involves a firm expression of disapproval. If behavior does not improve, caregivers will use a squirt bottle, with water, along with time out. These procedures help teach our guests to obey the rules to protect their own health and safety. If there is a severe problem with an individual guest, Dog Day, Every Day! will formulate a behavior modification plan and discuss it with parents before implementing. If this is unsuccessful, or behavior is too severe to modify in a pack environment, he or she may be asked to leave for the welfare of the other guests.

Comings...

For the safety of ALL our guests (two legged and four) we ask that each dog arrive on a leash.

Please sign your dog's name on the attendance sheet each day and the time they were dropped off.
The attendance sheet is very important in the event we would ever need to evacuate the building.

Goings...

No guest will be released to anyone other than his/her parents. If for any reason you wish someone else to pick up your dog you must notify the administrator. The person picking up may be required to show a picture ID.

Boo Boo Prevention...

No guest shall ever be left alone or unattended. The dog's tone and body language is closely monitored to avoid any potential disagreement. Exit plans are posted in each area of the building in the event of a fire emergency, or weather alert. First Aid kits are located throughout the building. The owner, administrator, and caregivers are trained in Pet first aid and CPR.

In the event of a serious injury or illness

1. The parents will be notified immediately
2. If the parents are not available the emergency contact will be notified
3. The Veterinarian listed on the application will be called for instructions
4. If necessary transportation will be provided to your veterinarian unless your vet advises us to transport to the nearest animal hospital. (Payment arrangements are the sole responsibility of the parent)

The Yuks...

Under no circumstances will Dog Day, Every Day! accept an ill guest. We monitor guests and their behavior throughout the day for signs of illness. If your dog becomes ill, you will be contacted for immediate pick up. If your dog begins coughing he may have tracheobronchitis, a contagious condition in dogs similar to the common cold in humans.

All dogs enrolled at Dog Day, Every Day! are vaccinated against tracheobronchitis. However, the Bordetella vaccine does not protect against all the viruses that can cause the disease, so a dog may become ill even if he has been vaccinated. Dog Day, Every Day! follows strict procedures to keep the daycare clean and disinfected. However no amount of supervision, cleanliness, or personalized care can prevent a dog from catching an airborne virus.

Munching...

You may bring a meal for your dog if necessary. Please be sure to check the proper column on the sign in sheet when you arrive. All food should be brought in a re-sealable (Zip-loc) bag with your dog's name clearly marked on it.

A Spoonful of Sugar...

When a medication is to be administered by a caregiver, it must be accompanied by a completed "Request for the Administration of Medication" form.

Moving and Changing...

Please send in writing any changes of work or home address and phone numbers as soon as they occur. This is also imperative for your vet information.

Don't hate me because I'm beautiful...

For added convenience Dog Day, Every Day! offers spa services while your dog is here for daycare.

- *Nail trims*
 - *include dremeling to a smooth finish*
 - *Baths*
 - *include blow dry and brush*
- ADD ON SERVICES**
- *Shed-less treatment*
 - *This treatment when added to a bath helps reduce shedding*
 - *Shed-less package*

Our package includes our Shed-less treatment with 10-15 minutes of Furmination. When added to a bath it helps to reduce shedding.

Ask at your center for prices and to schedule your dog's spa day.

Dues and Fees...

Fees are due and payable in advance each week. We accept checks (accompanied by a social security number), Money orders, Cash, Visa or MasterCard. There is a returned check fee of \$25.00. All dogs left after our scheduled closing time will be charged \$1.00 per minute.

Prices...

\$20.00 per day for 1 to 2 days a week

\$17.00 per day for 3 or 4 days a week

\$15.00 per day for 5 or 6 days a week

\$13.00 per half day of 6 hours or less

**There may be a onetime non-refundable fee of \$15.00 for the first day evaluation.*